Government of St. Vincent and the Grenadines

ADVERTISEMENT

POST OF CHIEF INSPECTOR, CO-OPERATIVE DEPARTMENT MINISTRY OF THE FAMILY AND GENDER AFFAIRS, PERSONS WITH DISABILTIES AND LABOUR

Applications are invited from suitably qualified experienced persons to fill a post of **Chief Inspector, Co-operative Department**, Ministry of The Family and Gender Affairs, Persons with Disabilties and Labour Seaports.

QUALIFICATIONS AND EXPERIENCE

Applicants should possess:

- A bachelor's Degree in Co-operative Development Management, Business Administration and Economics;
- Ten (10) years Senior Management experience in the Co-operative Sector;
- A valid driver's license
- Knowledge of the Co-operative Societies Act and Regulations.

CORE DUTIES

- Planning, Supervising and Co-ordinating the operations of inspection/audit/management information system function of the department;
- Ensuring that the objectives of the work programme of the inspection/audit/management information system unit are achieved;
- Generally perform such other duties as reasonably assigned by the Registrar.
- Coordinating the ***annual*** and ***quarterly*** work programme of the inspection/audit/management information system of accountability and control, including obtaining monthly work itineraries and reports from the credit union inspectors;
- Assisting the Registrar of co-operatives in the implementation of policies, programmes and other developmental activities of the department as well as in dissolution, liquidation and reconstruction programmes of societies;
- Representing the Co-operative Department when delegated by the Registrar at Meetings and conferences both locally and overseas in the furtherance of cooperative development;
- Conducting special audits, investigation and reviews of registered Co-operative Societies as assigned by the Registrar.

SALARY AND ALLOWANCES

Salary will be paid at the rate of $43,272 x $2,100 - $55,872 in Grade G.

CLOSING DATE FOR APPLICATIONS

Applications including Curriculum Vitae, certified copies of proof of qualifications and references and two (2) recent testimonials, should be submitted to the Chief Personnel Officer, Personnel Department, Ministerial Building, 2nd Floor, Kingstown, St. Vincent and the Grenadines, not later than **November 20, 2026**.